Finishing School Programme 2025

Developing 21st Century Skills in Prospective Teaches

GHG Khalsa College of Education
Gurusar Sadhar, Ludhiana

FINISHING SCHOOL PROGRAMME 2025

DEVELOPING 21ST CENTURY SKILLS IN PROSPECTIVE TEACHES

This FSP is an excellent opportunity for developing competencies needed for effective teaching.

Dates
April 07, 2025-April 14,2025

Time
04.00PM - 06.00PM

Online Through Zoom Platform

Convener
Dr. Pargat Singh Garcha
Principal

Registration Link

Organizing Commitee
Dr. Manu Chadha
Dr. Rachhpal Singh
Dr. Ramandeep Kaur Sidhu
Dr. Jasbir Kaur

Technical Assistance
Mr. Chanpreet Singh

FOR ANY QUERY CONTACT

9876733373, 9872100809
www.ghgkce.org

FINISHING SCHOOL PROGRAMME 2025

Schedule of the Event

Topic Name	Resource Person	Date
Blended Instructional Management	Dr. Deepika Kohli, Assistant Professor, Khalsa College of Education, Amritsar	07.04.2025 (Evening)
Equity and Inclusion	Dr. Monica Mahajan Assistant Professor, Guru Nanak College of EducationDalewal, Hoshiarpur	08.04.2025 (Evening)
Life Skills	Bhavneet Kohli, Softskills Trainer, Kohlistar Image School, Moga	09.04.2025 (Morning-Offline)
CV Writing/ Interview Etiquettes	Dr Gurpal Singh Rana, Principal, YS Group Barnala	09.04.2025 (Evening)
Multifaceted Role of a teacher- Beyond the classroom	Dr. Ajay Khosla, Assistant Professor, DAV college of Education Abohar	10.04.2025 (Evening)
Assessment and Evaluation	Dr. Mandip Kochar Vice Principal, BTTC Mumbai	11.04.2025 (Evening)
Content Enrichment through different schemes of Punjab government	Kirandeep Tiwana, Mathematics Master, Government Senior Secondary School Sihora	12.04.2025 (Evening)
Communication Skills and Public Speaking	Manish Jindal Entrepreneur, Robostraunout, Noble Asian Philanthropist and Author	13.04.2025 (Evening)
Feedback & Quiz		14.04.2025

Sr No	Topic Name	Resource Person	Date	Teacher Coordinator
1	Blended Instructional Management	Dr. Deepika Kohli, Assistant Professor, Khalsa College of Education, Amritsar	07.04.2025 (Evening)	Dr. Jasbir Kaur Sarna
2	Equity and Inclusion	Dr. Monica Mahajan Assistant Professor, Guru Nanak College of Education Dalewal, Hoshiarpur	08.04.2025 (Evening)	Dr. Ramandeep Kaur Sidhu
3	Life Skills	Bhavdeep Kohli, Softskills Trainer, Kohlistar Image School, Moga	09.04.2025 (Morning-Offline)	Dr. Rachhpal Singh
4	CV Writing/ Interview Etiquettes	Dr Gurpal Singh Rana,Principal, YS Group Barnala	09.04.2025 (Evening)	Dr. Jasbir Kaur Sarna
5	Exploring Experiential Learning and Out of Box	Dr. Ajay Khosla, Assistant Professor, DAV college of Education Abohar	10.04.2025 (Evening)	Dr. Ramandeep Kaur Sidhu
6	Assessment and Evaluation	Dr. M.A. Ansari, Professor BTTC Mumbai	11.04.2025 (Evening)	Dr. Manu Chadha
7	Content Enrichment through different schemes of Punjab government	Kirandeep Tiwana, Mathematics Master, GSSS,	12.04.2025 (Evening)	Dr. Rachhpal Singh
8.	Communication Skills and Public Speaking	Manish Jindal Entrepreneur, Robostraunout, Noble Asian Philanthropist and author	13.04.2025 (Evening)	
	Feedback and Quiz		14.04.2025	

Day 1 (07.04.2025)

Dr. Deepika Kohli,

Assistant Professor, Khalsa College of Education, Amritsar

Topic-Blended Instructional Management

The Finishing School Programme started in online mode on 7th April, 2025. The very first session was taken by Dr. Deepika Kohli, Assistant Professor, Khalsa College of Education, and Amritsar. Her topic of deliberation was 'Blended Instructional Management'. She started her topic with the introduction of blended learning and shared a UGC document titled 'Blended Mode of teaching and learning: A concept note'. She advised all the students to thoroughly read this document for clear understanding about blended learning.

Dr. Deepika used a powerpoint presentation to elaborate the theme for the day. On the very onset Dr. Deepika enquired students about the styles of learning and on the basis of answers received she informed the students about the customized lesson plans based on the specific learning styles and needs of diverse learners. She emphasised on the fact that digital literacy is a must for every learner and teacher. Further in her lecture she focused upon why we need blended learning as well as, when to use blended learning. She said that, it is essential to use blended learning for catering to diverse learning needs, for digital skill development, for global collaboration opportunities, for independent learning development, for performance improvement and so on.

In the second part of her presentation she focused upon instructional management including its meaning, practical techniques for blended instructional management, strategies, use of technology to manage blended instruction and like. With reference to different pedagogy subjects, she discussed the techniques of making lesson plans and its delivery through blended mode. She also presented real life examples and case studies related to blended instructional mode using flipped classroom, station rotation, flex model and enriched virtual. She also discussed some communication and collaboration tools: Microsoft teams, Zoom, Padlet.

She also talked about differentiation and Accessibility tools like read and write, bookshare, speechify and google translate. In the last section of her lecture she discussed some professional development and resource sharing tools like edutopia, teachers' pay teachers and teach meet. To conclude her lecture, she summarized the whole presentation and motivated students to use blended instructional technology in their teaching -learning process. At the end a vote of thanks was presented by Dr. Jasbir Kaur, Assistant Professor in Psychology from the host college.

Zoom
Participants (42)
Host
GHGKCE, Gurusar S... (me)
Co-host (3)
Dr. Deepika Kohli
Dr Ramandeep Kaur Sidhu
Dr. Jasbir Kaur
In the meeting (38)
Dr. Jasbir Kaur
Amandeep Kaur
Amandeep Kaur 23060
Amanpreet Kaur (24183)
Amanpreet kaur(24013)
Arshdeep kaur
Inderjeet Kaur to Everyone
Thankyou so much mam...its great session.

Participants (42)
Co-host (4)
Dr. Deepika Kohli
Dr Ramandeep Kaur Sidhu
Dr. Jasbir Kaur
GHGKCE, Gurusar Sadhar
In the meeting (37)
Amandeep Kaur 23060
Amanpreet Kaur (24183)
Amanpreet kaur(24013)
Ashmeet
Avneet kaur
BRAR JOBAN
Diksha Jindal
Diksha pathak
Understanding Blended Learning
Definition
Educational Impact
Student Benefits

Day 2 (08.04.2025)

Dr. Monica Mahajan

Assistant Professor, Guru Nanak College of Education Dalewal, Hoshiarpur

The 2nd day of the Finishing school programme dealt with the topic 'Equity and Inclusion' and the resource person for the day was Dr. Monika Mahajan, Assistant Professor, Guru Nanak College of Education Dalewal, Hoshiarpur

Dr. Monica started her discussion on diversity, emphasizing that everyone is unique and different. She defined diversity as the variety of differences among people, which can be anything that sets one individual apart from another. Monica then asked the students to identify different aspects of diversity, such as physical appearance, way of speaking, personality, height, and mental abilities. She also mentioned that diversity can contribute to identity and experiences. The students were encouraged to think about these aspects and share their thoughts.

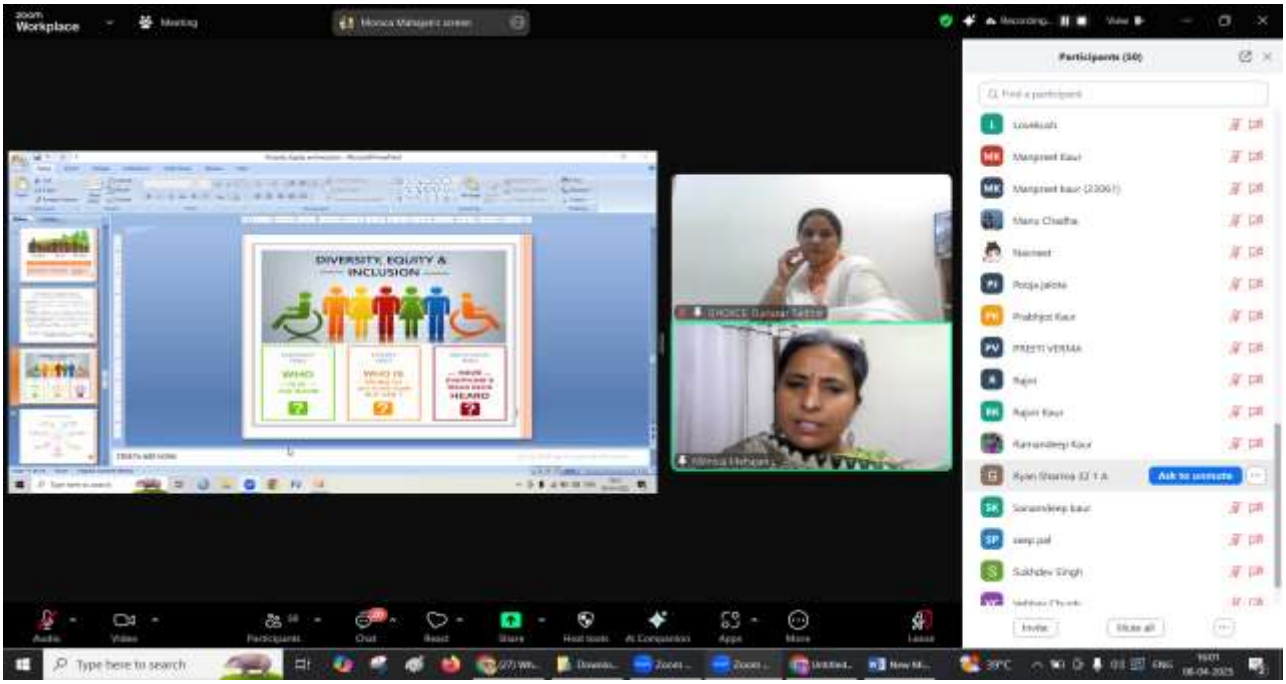
Dr. Monica discussed the importance of diversity and inclusion in education. She explained the concept of the diversity wheel, which includes various aspects such as age, sexual orientation, race, ethnicity, gender, mental abilities, and socioeconomic status. She emphasized the need to recognize and accept diversity, and how it can enhance self-awareness, empathy, and critical thinking. She also highlighted the importance of inclusive teaching, social-emotional learning, and creating an inclusive school culture. The participants agreed with Dr. Monica's points.

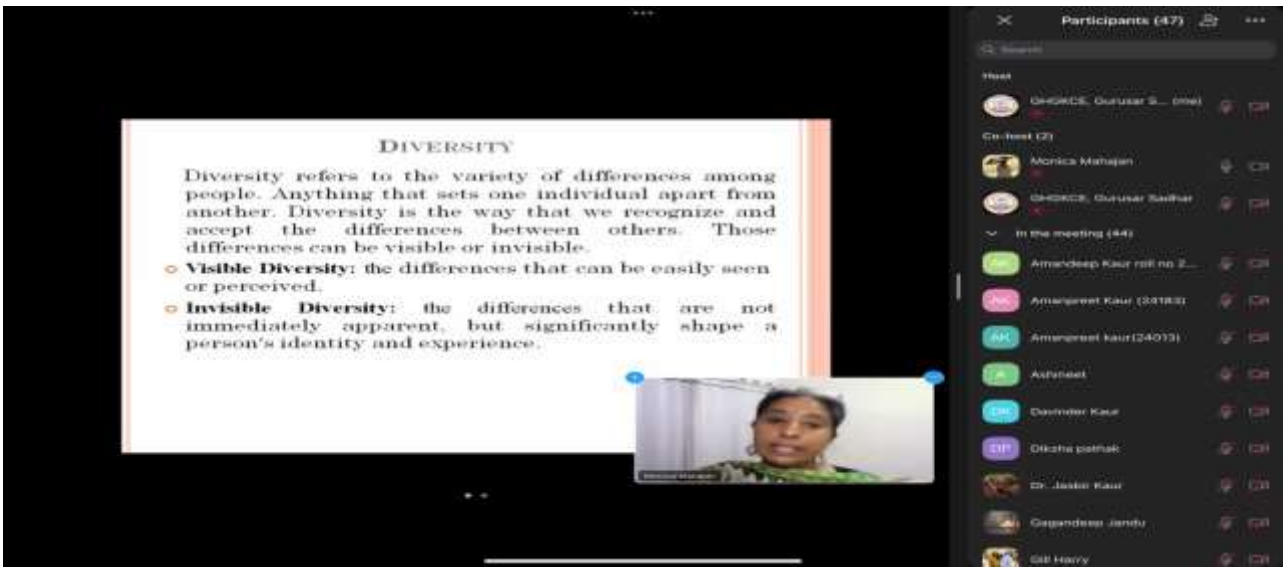
She also discussed the importance of diversity and diversity intelligence (DQ) in understanding various dimensions of diversity. She emphasized the need for an inclusive setup and the responsibility of teachers in addressing issues such as physical disabilities and learning disabilities. Dr. Monica also highlighted the importance of equality and equal treatment, explaining that it doesn't mean providing the same resources to everyone. She used an example of a marriage ceremony to illustrate the concept of equality.

After focussing on diversity Dr. Monica discussed the concepts of equality, equity, and inclusion in education. She explains that equality means giving everyone the same resources regardless of need, while equity involves providing individuals with what they need to succeed. Monica emphasizes that the ultimate goal is equality, but it can only be achieved through equity and by recognizing and responding to diverse needs. She concludes by stating that inclusive education requires empathy, sensitivity, and understanding of individual requirements. Dr. Monica discussed the importance of inclusive education and the need for practical implementation of policies at the grassroots level. She also highlighted the issue of economic burden and the need for a humanitarian perspective in implementing inclusive education policies. The participants agreed with Dr.

Monica's points.

In the meeting, Dr. Monica discussed the importance of inclusive education, highlighting the need for mindset changes and the role of teachers in promoting inclusivity. She emphasized the need for clear and inclusive curriculum, differentiated instructions, and support systems. Monica also touched on the challenges of overcoming attitudinal barriers and the need for professional training and leadership. The conversation ended with a discussion on the importance of life-changing experiences and the need for sensitivity and gratitude.At the end a formal vote of thanks was presented by Dr. Ramandeep Kaur Sidhu, Assistant Professor in Mathematics from the host college.





Day 3 (09.04.2025)

Bhavdeep Kohli,

Softskills Trainer, Kohlistar Image School, Moga

Topic-Life Skills

Day 3rd of the Finishing School Programme was conducted in offline mode and the theme for the day was ‘Life Skills’. Ms. Bavdeep Kholi, the resource person, delivered an insightful session on the importance of soft skills in today’s session. She began by emphasizing the crucial role of communication, stating that being a good communicator and having strong public speaking skills are essential traits for educators. Highlighting the idea that "you cannot not communicate," she explained how communication is not limited to words but is deeply influenced by non-verbal cues. Referring to Mehrabian’s communication model, she noted that 55% of communication is through body language, 38% through tone, pitch, and volume, and only 7% through actual words. This set the stage for understanding how much of our message is conveyed silently.

She discussed how in the AI era, where robots may enter schools to deliver content, the human aspect of teaching becomes even more critical. Robots may have IQ, but humans possess emotional intelligence or EQ, which allows us to connect, understand, and empathize. She emphasized that to become a good teacher, one must master soft skills such as creativity, critical thinking, emotional regulation, and open communication. Practical knowledge, rather than just theoretical understanding, is now more essential than ever. In this context, she spoke about the future of education shifting toward skill-based roles and assessment methods like open-book exams, which test application rather than memorization.

To make the session interactive, she shared the "lemon example" activity, where each participant was given a lemon to observe and later identify their own after a mix-up. This activity underlined the uniqueness of each individual, just like students in a classroom. She encouraged educators to recognize and value this individuality. Another engaging moment involved a classroom video, which she analyzed using Maslow’s Hierarchy of Needs. She explained that for effective learning to take place, students must first feel safe, loved, and respected before they can achieve their full potential. She also introduced the concept of Bloom’s Taxonomy, which helps structure lessons from simple recall to complex creation, fostering deeper understanding and critical thinking among students. The importance of body language was reinforced through an activity where the participants experienced firsthand how posture and gesture affect the delivery and reception of a

message. She stressed the need for open body language and maintaining discipline without being overly strict. She beautifully illustrated these concepts through a personal story from school life about a teacher named Mr. Joy, known for his expressive speaking style. She fondly recalled, “Ek mere bolan di habits ne Mr. Joy,” showing how non-verbal cues can leave lasting impressions. Ms. Bavdeep Kholi’s session was a powerful reminder that teaching is not just about delivering content, but about connecting with hearts and minds. In the rapidly changing AI-driven world, **soft skills** remain our **superpower**—as educators and as humans. The session concluded on a thoughtful note, reminding everyone that students are not just learners but emotional beings, and a teacher’s role goes far beyond textbooks. The wonderful session ended through a formal vote of thanks presented by Dr. Rachhpal, Assistant Professor in Mathematics from the host college.

Day 3 (09.04.2025)

Dr Gurpal Singh Rana

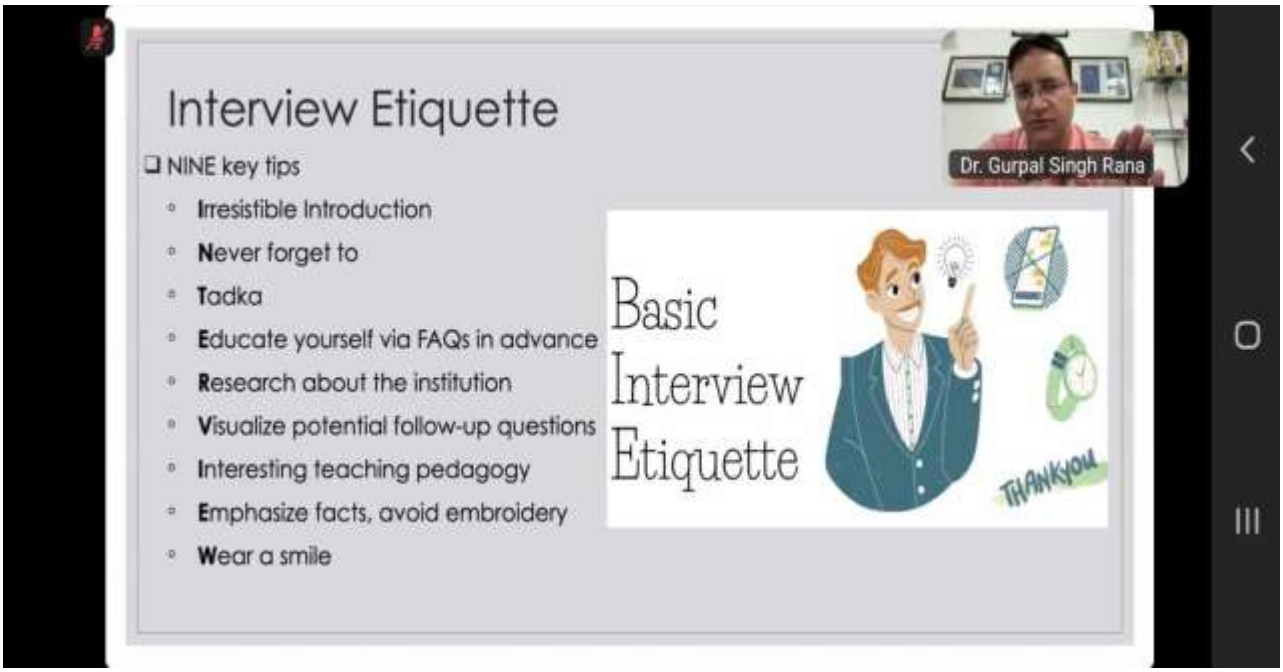
Principal, YS Group Barnala

Topic- CV Writing/Interview Etiquettes

The evening session of day 3rd of the Finishing School Programme was conducted in online mode and the theme for the session was "CV Writing/Interview Etiquettes". The resource person, Dr Gurpal Singh Rana Principal, YS Group Barnala conducted a hands on session on the selected theme and before taking the mock interview, he discussed in detail about CV writing and interview etiquettes to be followed as a pre preparation phase. Sir started his powerpoint presentation with the theme 'meta thoughts about cv' including 'what it is, 'what it is not' 'how to present, 'what should present and 'what should not'. Moving further, Sir discussed the necessary elements to be included in CV like its format, aesthetic appeal, common mistakes, some CV templates and applications. This was the closure of the first part of the session dealing with CV writing. In order to make it more interactive a question answer round related to CV writing was also conducted and Dr. Rana answered all the doubts and queries of the students before moving to the IInd part i.e. interview etiquettes.

In a very interesting manner Dr. Rana discussed the mnemonic he has created to remember nine key tips for interview etiquettes. He started with the term I (Irresistible Introduction) which includes several sub terms namely I: Identity, M: Mission, P: Past Achievement, A: attributes, C: compelling evidence, T: tailor. He discussed in detail the meaning of each term and the procedure of its use. The second main term was N (Never Forget to) which included 'Be Punctual, Professional Posture, Listen actively and respond thoughtfully. Dress appropriately, substantiate your answers. Third, focus on putting some spice in your interview through prosodic variations: volume, intonation, delivery of language, diction: use of jargon and finally expressing gratitude : beginning and end. Sir used another mnemonic 'E to V' which includes educating yourself via frequently asked questions in interview in advance, research about the institution where you are appearing for interview and finally visualize potential follow up questions. In the last segment of this session Dr. Rana used the mnemonic 'I to W' which included interesting techniques to be used in your demo lessons, emphasising facts and avoiding embroidery or decoration, covering up inexperience through imagination and wearing a smile throughout the interview session. After discussing the basic guidelines related to interview etiquettes and manners the session was open for mock interview. Two students, one from B.Ed 1st year (Muskan) and another from M.Ed 1st

year,(Tanvi) appeared for a mock interview session conducted by Dr. Rana. At the end Dr. Rana addressed some of the queries of the participants and session was concluded with the vote of thanks presented by Dr. Manu Chadha, Associate professor from the host college.



Day 4 (10.04.2025)

Dr. Ajay Khosla

Professor, DAV college of Education Abohar

Topic- Exploring Experiential Learning and Out of Box

On the fourth day of the finishing school programme, a recorded lecture was shared with the students. This lecture was delivered by Ajay Kholsa, Assistant Professor, DAV College of Education, Abohar. Mr. Khosla provided his rich inputs on the topic “Exploring Experiential Learning and Out of Box Thinking as Innovative Pedagogical Practices" Dr. Khosla in his deliberation remarked that if we sincerely reflect on our experience, we would probably know about the connection between our behaviour and consequences. He discussed four dimensions of experiential learning. He also mentioned the need to get out of the box instead of thinking out of the box. Dr. Ajay concluded his lecture by answering queries\asked by the audience.

Day 5 (11.04.2025)

Dr. M.A. Ansari

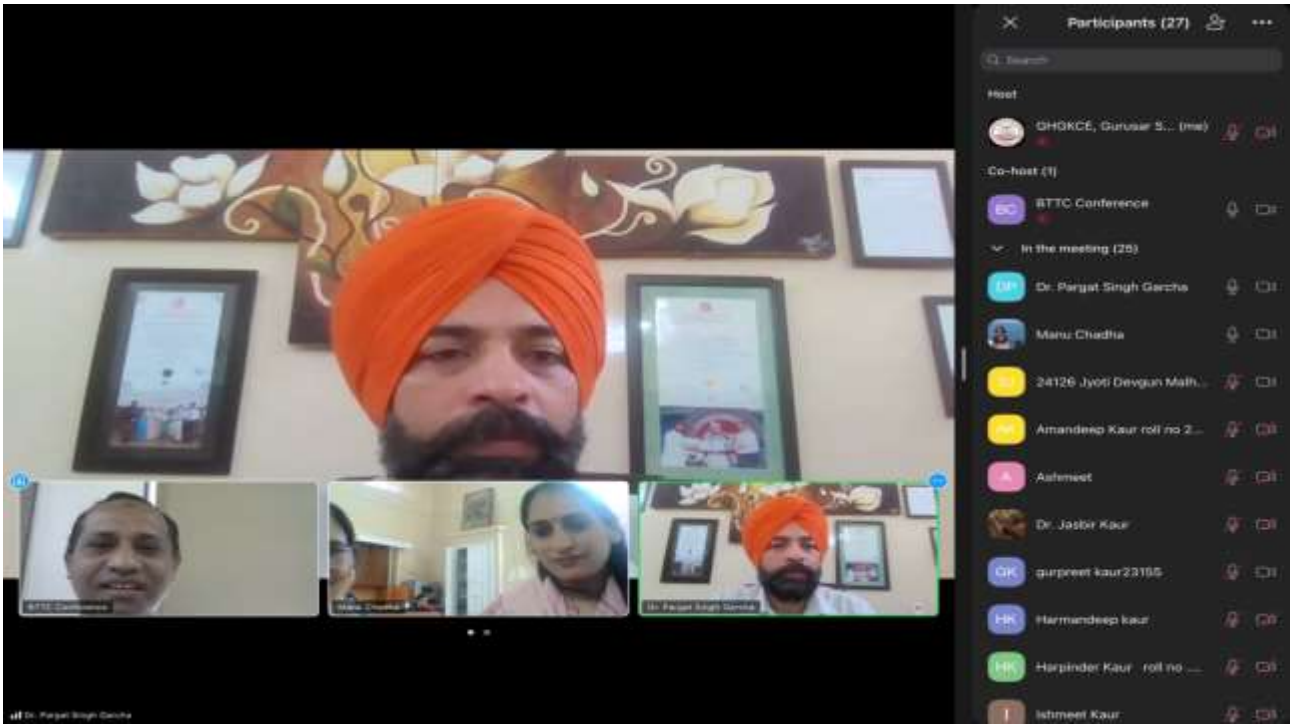
Professor, BTTC Mumbai

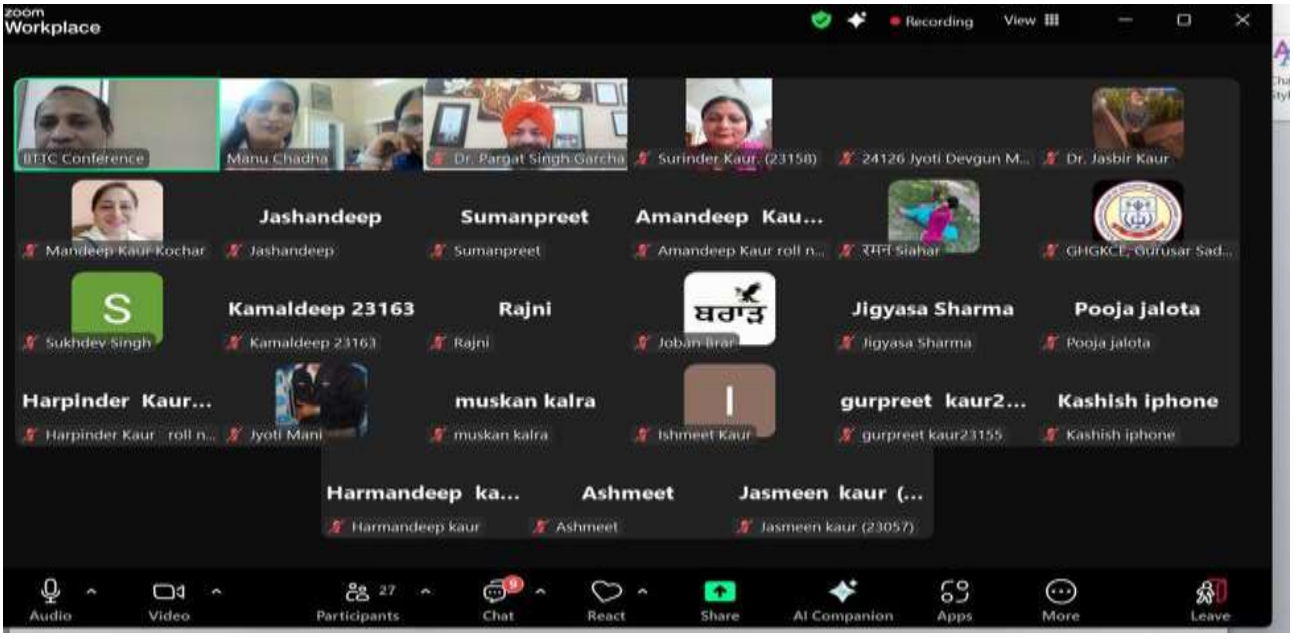
Topic- Measurement, Assessment and Evaluation

The session on 11th April of the Finishing School Programme was conducted in online mode and the theme for the day was 'Measurement, Assessment and Evaluation'. The resource person Dr. M.A. Ansari, Professor, BTTC Mumbai started his deliberation in a very interesting manner through some role playing performed by his students. Through this role playing he tried to clear the concept of measurement, assessment and evaluation. After this role playing activity he enquired students about their previous knowledge of chosen theme and after getting some relevant answers he moved to his powerpoint presentation on this topic. He started with the meaning of all the three terms and differentiated between them giving relevant examples. Further he quoted definitions of each term to give more clarity. His third slide dealt with the domain of testing under each category as measurement touches only cognitive domain, assessment touches both cognitive and affective and evaluation includes all the categories i.e. Cognitive, Affective and Psychomotor. His forth slide had an elaborate discussion on the nature of all the three terms i.e. measurement, assessment and evaluation. In his fifth slide he talked about the orientation including number orientation for measurement, process oriented for assessment and product orientation for evaluation respectively. He intimated students that each of these are necessary for wholesome personality development. His next slide was on the topic results provided by these terms i.e. measurement which provides only numerical results, assessment which provides results regarding changes in behaviour for improvement. And lastly the evaluation which provides both numerical and descriptive values.

Further moving on this topic Dr. Ansari in his next slide talked about the focus of each term separately i.e. measurement focuses on testing a single aspect that is knowledge, assessment focussing on testing knowledge and skills and finally evaluation focussing on all aspects of personality. His next slide on the topic deals with the term modification and for measurement, there is no modification as data is quantitative, for assessment modification can be brought in teaching learning process as it deals with quantitative as well as qualitative data and lastly for evaluation we have fixed criteria as it deals with all the three types of data i.e. quantitative, qualitative and value judgement respectively. The last point related to measurement, assessment and evaluation is timings i.e. measurement depends on attributes which can be diagnostic in nature,

assessment is an ongoing process which can be formative and evaluation which is final i.e. summative. In this last segment of his discussion Dr. Ansari presented the different ways of measurement, assessment and evaluation through rubrics developed for different subjects and types of activities. To conclude his session he asked the students to share their concerns or doubts related to the topic. After an interactive question answer round vote of thanks was presented by Dr. Mini Sharma, Assistant Professor from the host college.





Day 6 (12.04.2025)

S. Kirandeep Singh Tiwana

Mathematics Master, GSSS

Topic-Content Enrichment through different schemes of Punjab government

The second last day of finishing school programme dealt with the topic 'Web Sites, Portals and Apps' and the resource person for the day was S. Kirandeep Singh Tiwana, Mathematics Master, GSSS Sihora. S. Kirandeep started his deliberation with the greeting note and informed students that being a Punjab government employee in the education sector, he has to be active digitally as per the need of the hour. He said that as a prospective teacher, you all must know the digital apps used by the Punjab education board and in this lecture all these apps will be discussed in detail. Then Sir started with the term difference between websites and web portal and thoroughly explained these two terms with his powerpoint presentation. Moving further, Sir discussed some national level web sites and portals as well as state level (Punjab) namely E- Punjab App, Diksha App, HRMS Punjab App, Iscuela App, Read to Me App and Khan Academy App.

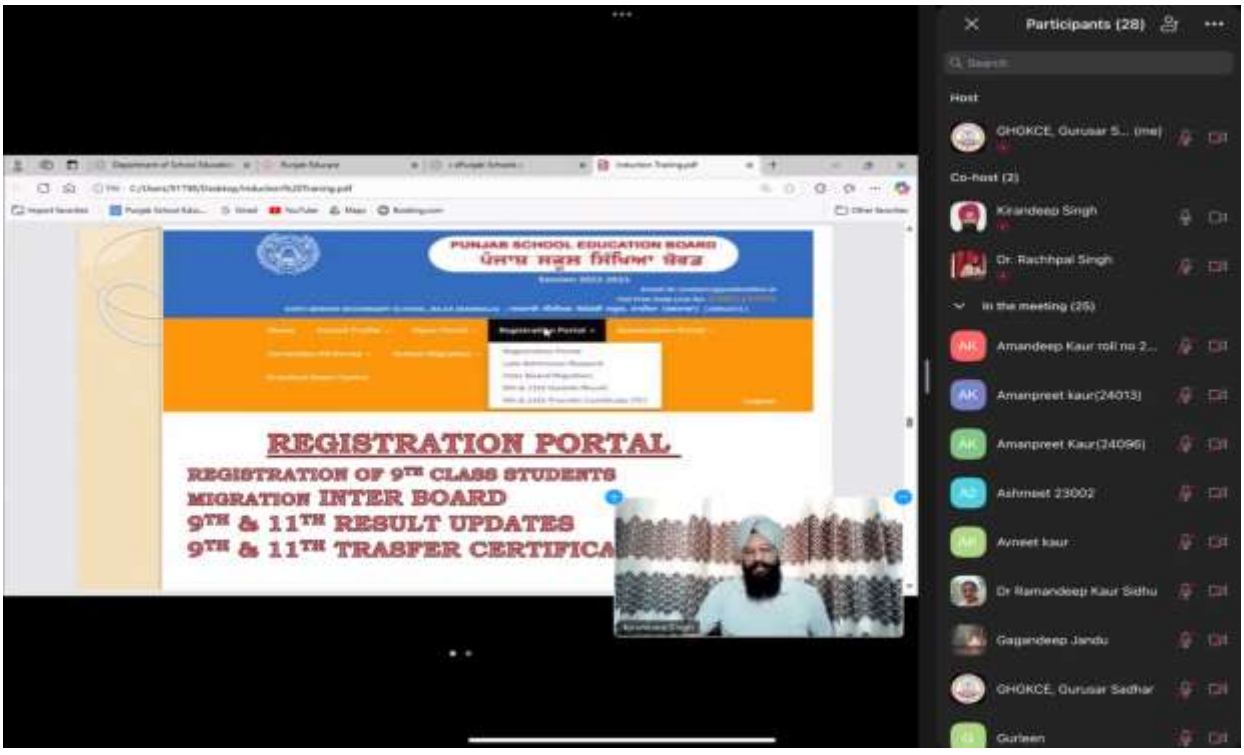
Sir discussed in detail about some of these apps starting with the Department of School Education www.ssapunjab.org. It provides all types of departmental circulars. Next is e Punjab School (Management Information System- MIB) www.epunjabschool gov.in. The aim of this app is to provide an online platform for management and updates related to school staff and administrators about the school and students. Here each staff member has its unique id and password . Staff login can be used for staff profile, leave apply, NOC, probation period, transfer and grievances. It can also be used for maintaining data about students.

The next app discussed by Sir is INTEGRATED HUMAN RESOURCE MANAGEMENT SYSTEM. www.hrms.punjab.gov.in it is related to all the data and services provided to school staff including EPFO,Service book, medical bill status,payroll, leaves, etc. Next in the line was Punjab School Education Board www.pseb.ac.in.

which is run by the department of education and SCERT Punjab. Under this app each school has its unique id and password. It includes the tabs like school profile, registration portal, examination portal, school migration, correction performa, exam centre, national scholarship portal. Another is UDISE Plus which is a web based application developed by MHRD government of India to collect and maintain data on the educational institutions in the country. It stands for 'Unified District Information System for Education Plus'.

Next is PFMS (Public Financial Management System) an end to end monitoring of funds disbursed to various programmes/schemes (Centre and State Govt.). www. pfms.nic.in. Sir further discussed

some apps including Punjab Educare, Khan Academy etc and clarified about the role of these apps in detail. To conclude the session was very informative and at last vote of thanks was given by Dr. Rachhpal Singh, Assistant Professor Mathematics from the host college.



Day 7 (13.04.2025)

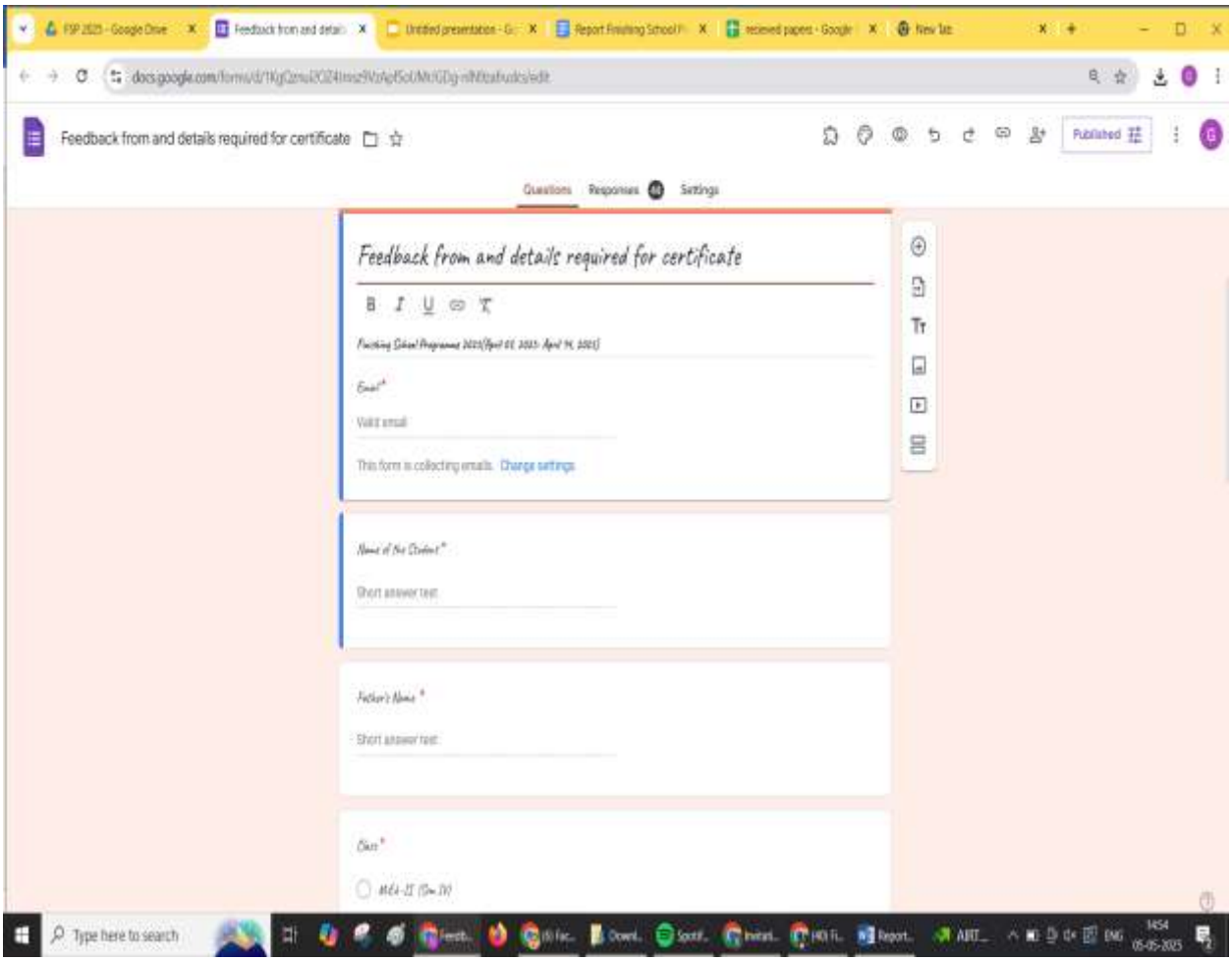
Manish Jindal

Entrepreneur, Robostraunout, Noble Asian Philanthropist and author

Topic-Communication Skills/ Public Speaking

On the last day of the Finishing School Programme a recorded lecture was shared with the students on the topic "Presentation Skills". Dr. Munish Jindal, entrepreneur, robostraunout, Noble Asian Philanthropist and author was the resource person of this recorded lecture.. Mr. Munish Jindal started his deliberation with his own life experiences, 'Journey of person to personality'. Sir held a very interactive session where he enquired from students about how they feel when someone says outstanding to them. Later in his conversation Mr. Jindal explained about power communication, types of communication, effective communication, body language, how to leave an impact, led by example, strategies for effective communication, the new rule to connect: E-resources, right strategies of communication, active listening, perspective, tips to improve presentation skills, traditional pedagogy, the new norm - the pedagogy of blending learning and teacher skill sets. Dr. Munish highlighted 5 P's for effective presentation skills i.e. positive, prepared, productive, polite and respectful and explained how to deal with fear and asked students to make their own affirmations for success in their life. In the end, Sir gave students an action plan table for their own use so that they can focus on their goals and work hard for them. Dr. Jindal answered the queries of the students in a very effective manner at the end of the session.

youtube.com/live/jhnsz3-QKh1s
YouTube
Search
DON'T JUST INFORM
INSPIRE!
IMPACT!
INFUENCE!
zoom
Finishing School Programme || DAY 9 || B.Ed & M.Ed ||Dr. Munish Jindal ||
G.H.G. Khalsa Colleg...
2.91K subscribers
Analytics
Edit video
12
Share
Promote


Feedback from and details required for certificate
Published
Questions
Responses
Settings
Feedback from and details required for certificate
Email*
Valid email
This form is collecting emails. Change settings
Name of the Student*
Short answer text
Father's Name *
Short answer text
Class *
Type here to search