

Faculty Development Programme(Staff) -2025

Proceedings Faculty Development Programme(Staff) -2025

16 July 2025- 23 July 2025



IQAC Cell of G.H.G. Khalsa College of Education
Gurur Sar Sadhar, Ludhiana
Organizes
Faculty Development Programme
(Supporting Staff of the College))



From 16 July 2025- 23 July 2025

Blended Mode



Topics to be covered

- **Motivation Thyself - Dr. Harpreet Singh**
- **Nutrition and Lifestyle for busy professionals - Dr. Sudhir**
- **Sustainability Practices in Campus Management - Dr. Mohinder Kaur Grewal**
- **PFMS Integration with College Accounting Systems - Mr. Abhay Chandel**
- **Yoga/Meditation, Work-Life Balance for working professional - Dr. Vijay Grover**
- **E-resources Handling in Library - Dr. Mahipal Dutt**
- **Inclusive Education – Strategies for Addressing Special Needs - Dr. Sukhdeep Kaur**

ONLINE SESSION THROUGH GOOGLE MEET

Patron Dr. Pargat Singh Garcha Principal	Convener Dr. Manu Chadha	Organizing Committee Dr. Jasvir Kaur Dr. Mini Sharma
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Faculty Development Programme(Staff) -2025

Day -1

Topic -Motivation Thyself

Resource Person -Dr. Harpreet Singh

Date: July 16, 2025

A lecture on “Motivation Thyself” was delivered by Dr. Harpreet Singh, Principal, GGNIMTCivil Lines, Ludhiana on July 16, 2025. The session was aimed to inspire faculty members to cultivate self-motivation as a means to enhance personal growth, teaching effectiveness, and professional satisfaction.

Dr. Harpreet Singh emphasized the importance of self-awareness, goal setting, and maintaining a positive mindset in overcoming challenges. Practical strategies such as daily self-reflection, time management, and continuous learning were discussed.

The session concluded with an interactive Q&A, where faculty members shared their own experiences and challenges in staying motivated. Overall, the lecture proved insightful and energizing, leaving participants with renewed enthusiasm and practical tools to apply in both their professional and personal lives.



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Day -2

Topic -First Aid

Resource Person -

Date : July 17, 2025

A lecture on the topic “First Aid” was delivered by Dr. Sudhir, Assistant Medical Officer from the Community Health Centre, Gurusar Sadhar during the Faculty Development Programme organized by the college. The session aimed at equipping faculty and staff members with essential knowledge and skills to respond effectively in cases of medical emergencies.

The resource person explained the importance of immediate first aid in saving lives and preventing further complications before professional medical help arrives. Key areas discussed included management of common injuries, handling burns, fractures, bleeding, fainting, and CPR techniques. The doctor also emphasized the role of staying calm and using readily available resources during emergencies. The interactive session included demonstrations and practical tips, which made the lecture highly engaging and useful. Faculty members actively participated and clarified their doubts.



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Day -3

Topic -Sustainability Practices in Campus Management

Resource Person -- Dr. Mohinder Kaur Grewal

Date: July 18 , 2025

An enlightening lecture on the topic “Sustainability Practices in Campus Management” was organized as part of the ongoing Faculty Development Programme. The session was conducted for faculty members and administrative staff.

The resource person, Dr. Mohinder Kaur Grewal, Former Principal GCG, Ludhiana and an expert in environmental management and green campus development, shared valuable insights on integrating sustainable practices into campus operations. The lecture highlighted areas such as energy conservation, water management, waste segregation, biodiversity promotion, and the adoption of eco-friendly infrastructure. Emphasis was placed on the role of students and staff in implementing daily sustainability habits to create a more environmentally responsible campus.

Dr. Mohinder Kaur also cited examples of successful green campus models and discussed strategies for reducing carbon footprints in educational institutions. Practical suggestions, including rainwater harvesting, solar energy utilization, and plantation drives, were shared.



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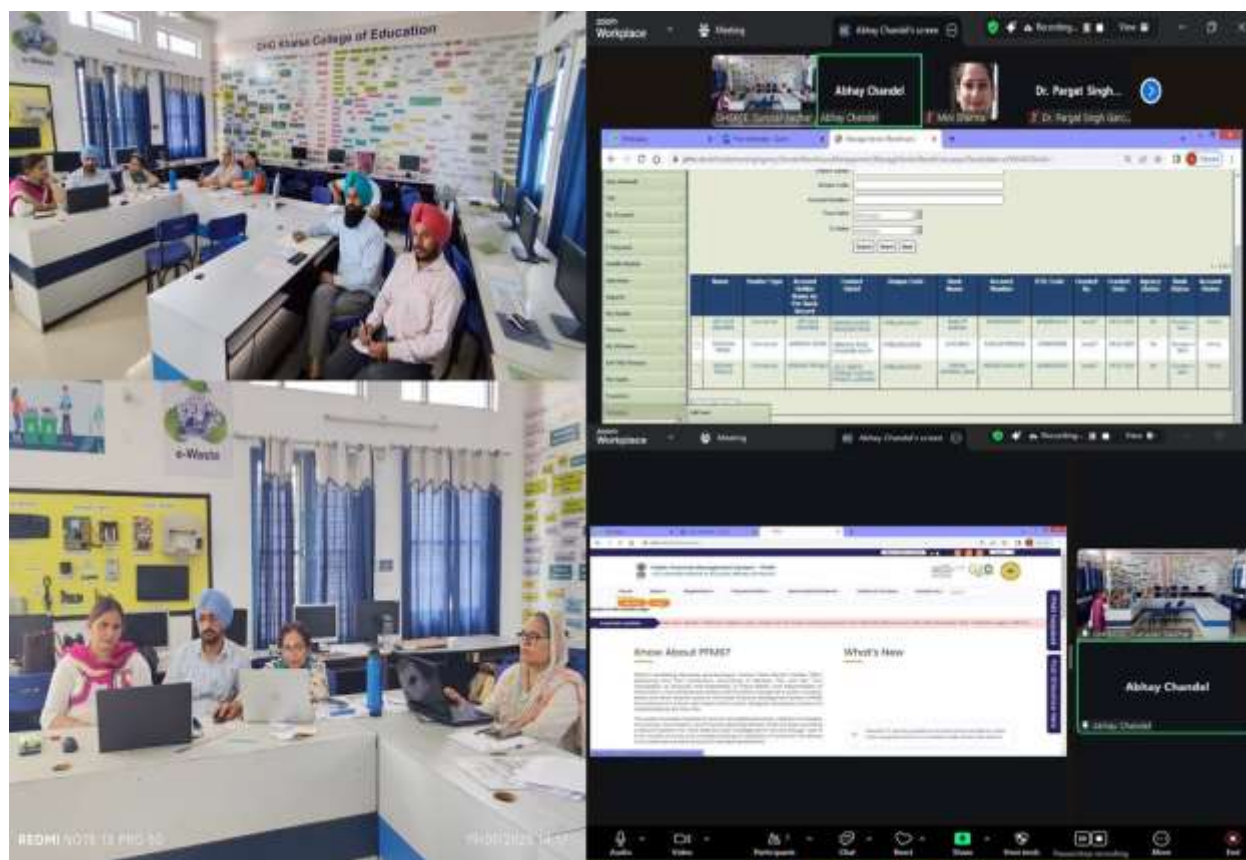
Day -4

Topic -PFMS Integration with College Accounting Systems

Resource Person –Mr. Abhay Chandel

Date: July 19 , 2025

On the 4th day of the faculty Development Programme, a lecture on the topic “PFMS Integration with College Accounting Systems” was organized in the college through online mode. The resource person, Mr. Abhey Chandel, an expert in financial management systems, provided an in-depth explanation of the Public Financial Management System (PFMS) and its importance in ensuring transparency, accuracy, and efficiency in financial transactions of educational institutions. The lecture covered the process of integrating PFMS with existing college accounting software, enabling real-time tracking of funds, streamlined reporting, and compliance with government financial norms. The speaker demonstrated the step-by-step process of linking PFMS to college accounts, including data synchronization, digital verification, and secure online payment mechanisms. Practical examples and case studies from institutions that had successfully implemented the integration were also shared. The session concluded with an interactive Question - answer segment where participants clarified their queries about technical challenges, workflow adjustments, and regulatory requirements.



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Day -5

Topic -Yoga/Meditation, Work-Life Balance for working professional

Resource Person – - Dr. Vijay Grover

Date: July 21 , 2025

An insightful lecture on the topic “Yoga/Meditation and Work-Life Balance for Working Professionals” was organized on July 21, 2024. Dr. Vijay Grover, Principal, D.A.V. College of Education, Abohar was the resource person on the occasion. The lecture highlighted how regular yoga practice and meditation techniques can help reduce stress, improve concentration, and promote a positive mindset.

Dr. Grover also discussed practical strategies for achieving work-life balance, including time management, prioritization, and the importance of setting healthy boundaries between professional and personal life. Participants were guided through simple breathing exercises and mindfulness practices that could be incorporated into daily routines.



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Day -6

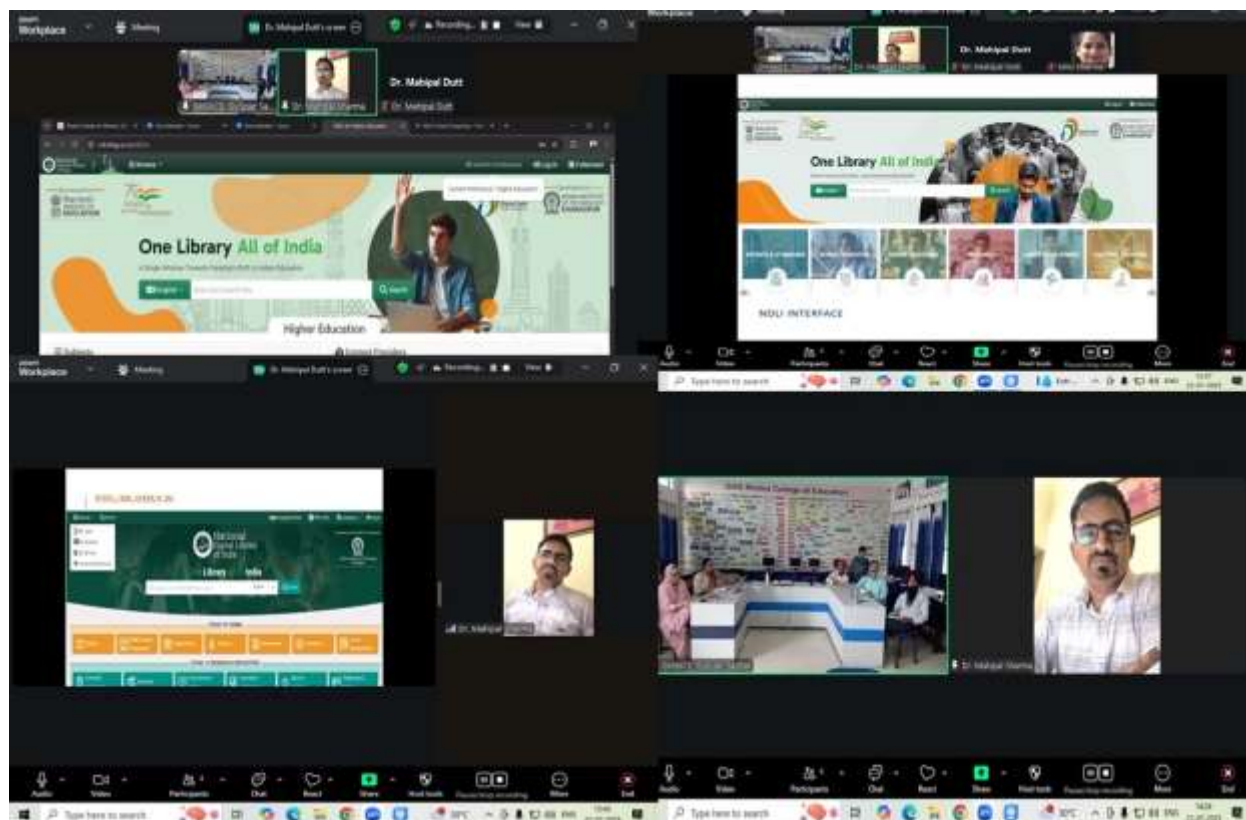
Topic -E-resources Handling in Library

Resource Person –Dr. Mahipal Dutt

Date: July 22 , 2025

An informative lecture on the topic “E-Resources Handling in Library” was organized on July 22, 2025 in the college. The resource person, Dr. Mahipal Dutt, Asst. Prof., Khalsa College for Women Sidhwan Khurd and a library science expert highlighted the growing importance of electronic resources in modern libraries. The lecture covered various aspects of e-resources, including e-books, e-journals, online databases, and digital repositories. Participants were guided through practical steps for accessing, organizing, and managing e-resources efficiently. The speaker also explained subscription models, open access platforms, and the use of library management software for cataloguing digital materials.

Special emphasis was laid on copyright awareness, plagiarism prevention, and the role of digital literacy in enhancing research quality. The session also included a demonstration on how to navigate popular e-resource portals and retrieve scholarly materials effectively. The interactive session concluded with participants clarifying their queries regarding technical issues and best practices in e-resource management.



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Day -6

Topic - Inclusive Education – Strategies for Addressing Special Needs

Resource Person-Dr. Sukhdeep Kaur

Date: July 23 , 2025

An enlightening lecture on the topic “Inclusive Education – Strategies for Addressing Special Needs” was organized on the Concluding day of Faculty Development Programme on July 23, 2025 in the college. The resource person, Dr. Sukhdeep Kaur, Principal, Akal College of Education, Mastuana Sahib, an expert in special education, discussed the principles of inclusive education and its role in ensuring equal learning opportunities for all students, regardless of their physical, cognitive, or emotional challenges. The lecture emphasized the need for empathy, adaptability, and collaboration between teachers, parents, and the community.

Various teaching strategies for addressing special needs were presented, including differentiated instruction, use of assistive technology, flexible classroom layouts, and individualized education plans (IEPs). Dr. Sukhdeep also highlighted the importance of teacher training in recognizing and supporting diverse learning needs. Practical case studies and real-life examples were shared to illustrate how inclusive practices can transform the learning environment and foster a sense of belonging among all students. The session concluded with an interactive Q&A segment.

