

## **MEETING 1**

**Meeting of IQAC Members is conducted to discuss plans for various activities to be organized in the month of August 2019. The meeting was attended by Principal Incharge Dr Sarbjit Kaur, Member, Managing Committee Dr. S S Thind, Secretary Managing Committee (Prof, Dept. of Food Science & Nutrition, PAU, Ludhiana) Administrative Officer Dr. H S Brar (Former Principal, GHG Khalsa College of Education, Gurusar Sadhar) Members of the Alumni, Mr. Jaskaranjeet Singh (Maths teacher in Govt School), Mr. Gurbeer Singh (Maths teacher in Govt School) Community Representative S.Charanjit Singh Gill (Panchayat Member, Local Community), Faculty members on July 22,2019 to discuss the following agenda:**

### **Agenda**

- 1) Swachhta Pakhwada - as per the directions of Ministry of Youth Affairs and Sports, Dept. of Youth Affairs, Directorate of National Service Scheme, New Delhi.**
- 2) Independence Day celebrations**
- 3) Fit India Movement- as per the directions of DPI, Punjab.**
- 4) Teej Celebration**

### **Plans of Action :**

- 1) Students and faculty of the College observed **Swachhta Pakhwada Fortnight** in their respective Internship schools from August 1-15, 2019. The event was organized as per the directions of Ministry of Youth Affairs and Sports, Dept. of Youth Affairs, Directorate of National Service Scheme, New Delhi. Students took a pledge (Swachhta Shapath) to clean their schools, homes, public places and surrounding areas. Various activities were organized by the teacher trainees in their respective internship schools in the subsequent days which included cleanliness drives, Poster making competitions, Tree plantation drives, extension lectures on the importance of cleanliness, demonstration of hygiene activities to small kids in the schools like washing hands etc.

- 2) College celebrated the **73rd Independence Day** with patriotic fervor on August 15, 2019. The fervor was further enhanced with patriotic songs and speeches, reminding and instilling the national values
- 3) Live telecast of **Fit India Movement** was held in the college campus on August 29, 2019 as per the directions of DPI, Punjab. As many as 50 students and 20 faculty members watched the live telecast of the programme on Doordarshan in which the Hon'ble Prime Minister of India addressed the nation and encouraged the people of India to adopt a fit and healthy life style. The telecast of the event ended with administration of a fitness pledge to all the students and the faculty members. Students and faculty took oath to make well-meaning efforts for the health and well-being of every person around them and achieve physical fitness, mental strength and emotional equanimity.
- 4) **Teej Celebration**-The festival of teej was celebrated with great joy and fervor by the G.H.G Group of Colleges on August 29, 2019. Students were delighted to apply Mehndi, play on swings and enjoyed traditional sweets.

## **MEETING 2**

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### **Agenda**

- 1) Teachers' Day Celebration**
- 2) Talent Search Programme**
- 3) Pupil Teachers Training Programme by DIET**

#### **4) Seminar cum Workshop in collaboration with Bombay Teachers' Training College, Mumbai**

##### **Plans of Action:**

##### **1) National Seminar cum Workshop Organized on "Artistry in Teaching: Exploring the Unexplored"**

College organized two days National Seminar cum Workshop in collaboration with Bombay Teachers' Training College, Mumbai on September 3-4, 2019. The theme of the seminar was "Artistry in Teaching: Exploring the Unexplored". The resource persons for the seminar included Dr. Rajeev I. Jha (Associate Prof., Bombay Teachers' Training College, Mumbai), Dr. Mandeep Kaur Kochar (Associate Prof., Bombay Teachers' Training College) and Ms. Sushma Nair (Free Lancer Educational Consultant).

In the first session of the seminar on September 3, 2019, Dr. Rajeev I. Jha contemplated on the sub-theme "Creative Expressions: Dance, Drama, Music, Art & Craft" and their relevance in the field of education. The second session of the day was presided over by Dr. Mandeep Kaur Kochar. She deliberated on the sub-theme "Expressions and their Names". On day two of the seminar another resource person Ms. Sushma Nair conducted various activity sessions on the theme "Multiple Intelligence".

**2) Teachers' Day Celebration:** College celebrated Teachers' Day on September 5<sup>th</sup>, 2019. The event began with the recitation of the College Shabad followed by paying floral tributes to Dr. Sarvapalli Radha Krishnan and lighting of the ceremonial lamp. A cultural programme was organized on the occasion in which students of B.Ed Ist Semester and M.Ed III Semester gave a wonderful performance by sharing their views on the Teachers' day in the form of poem recitations, power point presentations and speeches on the theme "Importance of teachers in the life of students".

**3) Talent Search Programme:** An endeavor was directed towards searching, boosting and nurturing the young talent in a playful and competitive manner. For this, a three day talent search function was organized from September 17, 2019. A wide variety of events were organized like literary, cultural, heritage, fine-arts, theatrical and musical items.

**4) Pupil Teachers Training Programme by DIET :** District Institute of Education and Training, Jagraon organized Pupil Teachers Training Programme in the college campus on September 25, 2019. The programme was organized under the Padho Punjab- Padhao Punjab: An initiative of Govt. of Punjab in the field of education. The aim of the training programme was to give exposure to pupil teachers about the project Padho Punjab- Padhao Punjab. Pupil teachers were provided training by resource persons in various teaching related activities. More than 140 B.Ed Students (Semester III) from the host college, G.H.G.H College of Education for Women,

Sidhwan Khurd and Sant Darbara Singh College of Education for Women, Lopon, B.C.M College of Education, Ludhiana participated in the training programme with full enthusiasm. District mentor present on the occasion included Mr. Sanjeev Kumar Taneja (Maths), S. Jasvir Singh (Science), Mr. Subodh Kumar Verma (English) while Block Mentor were S. Kulwant Singh(Maths), S. Jaspal Singh(Maths), S. Manpreet Singh (Maths), S. Harpreet Singh (Science), S. Kulwant Singh(Science), Ms. Mandeep Kaur (Science), S. Devinder Singh( S.St. & English) and S. Sukhjit Singh (S.St. & English).

### **MEETING 3**

**Meeting of IQAC Members is conducted to discuss plans for various activities to be organized in the month of December 2019 . The meeting was attended by Principal Incharge Dr Sarbjit Kaur, Member, Managing Committee Dr. S S Thind, Secretary Managing Committee (Prof, Dept. of Food Science & Nutrition, PAU, Ludhiana) Administrative Officer Dr. H S Brar (Former Principal, GHG Khalsa College of Education, Gurusar Sadhar) Members of the Alumni, Mr. Jaskaranjeet Singh (Maths teacher in Govt School), Mr. Gurbeer Singh (Maths teacher in Govt School) Community Representative S.Charanjit Singh Gill (Panchayat Member, Local Community),Faculty members on December 14 ,2019 to discuss the following agenda:**

#### **Agenda:**

- 1) Annual NSS Camp**
- 2) Commemorate the 550th birth anniversary of Guru Nanak Dev Ji-Seminar on the Philosophy of Guru Nanak Dev Ji**

#### **Plan of Actions:**

- 1) Annual NSS camp of the college commenced from December 21<sup>th</sup>, 2019 under the guidance of Programme Officers Dr. Jasleen Kaur and Dr. Pargat Singh Garcha . The motto for the camp was “**SAVE ENVIRONMENT**”. Various activities were organized during the camp, including cleanliness drives in the nearby areas of the village Sadhar, awareness rally on the social issues, poster making competition, extension lectures and a tree plantation drive etc.
- 2) Seminar on the Philosophy of Guru Nanak Dev Ji**

To commemorate the 550th birth anniversary of Guru Nanak Dev Ji, College in collaboration with Council for Teacher Education organized a one day state level seminar on December 17, 2019. The theme for the seminar was Philosophy of Guru Nank Dev Ji: Challenges of the Present Era. Dr. Khushvinder Kumar, President CTEF and Principal M.M Modi College, Patiala, Dr. Balwinderpal Singh, former Associate Professor and S. Ram Singh, eminent educationist and former principal were resource persons on the occasion. While speaking on the occasion Dr. Balwinderpal Singh threw light on the life and teachings of Guru Nank Dev ji. He said that Guruji propagated the teachings of love, empathy and compassion and stressed for inculcating the moral and religious values among the people for leading a dignified and disciplined life. Dr. Khushvinder Kumar highlighted some philosophical aspects of Guruji's life through Samvad Vidhi and by citing various Sakhis from His life. He stressed for following the teachings of Guru Nanak Dev ji in letter and spirit. Principal Ram Singh while expressing his views on the life and teachings of Guru Nanak Dev Ji said that Guruji is a teacher of the universe. We need to take guidance from His message in order to take our life in right direction

#### **MEETING 4**

**Meeting of IQAC Members is conducted to discuss plans for various activities to be organized in the month of February 2020. The meeting was attended by Principal Incharge Dr Sarbjit Kaur, Managing Committee Dr. S S Thind, Secretary Managing Committee (Prof, Dept. of Food Science & Nutrition, PAU, Ludhiana, Administrative Officer Dr. H S Brar (Former Principal, GHG Khalsa College of Education, Gurusar Sadhar) ,Community Representative S.Charanjit Singh Gill (Panchayat Member, Local Community),Faculty members on January 18,2020 to discuss the following agenda:**

##### **Agenda:**

- 1) Activities of Red Ribbon Club**
- 2) Maat Bhasha Diwas**
- 3) Sardar Bakhtawar Singh Gill Memorial Day**
- 4) Educational Trip**

### **Red Ribbon Club**

Red Ribbon Club of the college with an objective to create sentience about the drug abuse and its harmful effects, organized an awareness lecture on the topic “Drug Addiction Among the Youth” in the college campus on February 20, 2020. Dr. Mini Sharma, Asst. Prof. in the college made the students aware about the various causes of drug addiction among youth. She also discussed how the pressure of modern society and individualistic life creates a challenge for the youth across the globe to stay alert and cautious of falling in the drug addiction traps. A slogan writing and poster making competition was also organized on this occasion.

### **International Maat Bhasha Diwas**

International Maat Bhasha Diwas was celebrated by G.H.G Khalsa College of Education, Gurusal Sadhar with great enthusiasm on February, 24<sup>th</sup>, 2020. S. Prabhjot Singh, Science teacher at Govt. Sr. Sec. School, Haans Kalan and S. Ranjit Hathur, S.St Teacher at Govt. Sr. Sec. School, Dakha were the distinguished guests on the occasion. A cultural programme was organized by Punjabi Sahitya Sabha of the college to celebrate the day. The programme started by offering prayers to Almighty followed by formal welcome of the guests by Principal, Dr. Sarbjit Kaur Ranu. Mrs. Rupinderjit Kaur from Punjabi Department highlighted the contributions of the eminent guests in the field of Punjabi literature. The cultural performances presented on the occasion included poem recitation, singing of the traditional songs and speeches on the importance of Punjabi language by the students of the college. While addressing the audience the noted guests of the day highlighted the need of preserving our rich Punjabi culture and heritage. Principal Dr. Sarbjit Kaur appreciated the efforts of the students as well as Punjabi Dept. for organizing such a wonderful event. Dr. Jagjit Singh, Asst. Prof. extended vote of thanks at the end of the programme. All the faculty members and the students of B.Ed and M.Ed classes were present on the occasion.

### **Sardar Bakhtawar Singh Gill Memorial Day**

As a mark of tribute and to commemorate the memory of S. Bakhtawar Singh Gill, Former President, College Governing Council, GHG Khalsa Colleges, Gurusal Sadhar, organized an

Inter-College Gurbani Gayan Competition on February 29, 2020. The programme began after the Bhog of Akhand Path of Sri Guru Granth Sahib Ji. The function was organized and celebrated collectively with religious fervour by all the institutions working under the Management- G.H.G. Khalsa Degree College, College of Education and College of Pharmacy. S. Satinder Pal Singh Sidhwan was the Guest of Honour on the occasion. The winners of the Gurbani Gayan Competition were felicitated and honoured with trophies and cash prizes. An exhibition of books was also organized by Gurmat Pustak Centre on the occasion. Guru Gobind Singh Study Circle. After the programme, Guru Ka Langar was also served for the entire 'Sangat'.

### **Blood Donation Camp**

A Free Medical Check-up Camp and a Blood Donation Camp were organized with a team of doctors from DMC Hospital, Ludhiana, and Civil Hospital, Malerkotla, respectively on the same day. The Camps were inaugurated by Sardarni Mohinder Kaur Gill, S. Manjit S. Gill, President and Mrs. Hareena Gill. S. Jaswant Singh, Principal, Degree College, while throwing light on the occasion told that many teams from different colleges participated in this event with great enthusiasm. 53 units of blood were donated voluntarily and nearly 353 patients underwent medical check-up with specialists in Orthopaedics, Internal Medicine, Dermatology, Gastroenterology and De-addiction from DMC Hospital, Ludhiana. The Camps attracted a number of local residents as well. The patients were given medicines free of cost.

### **One day Educational Trip**

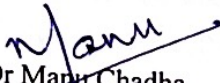
One day educational trip was organized by the college to Chandigarh( Sukhna Lake, Rock Garden and Chokhi Dhani) on March 04, 2020. The trip was organized under the guidance of Dr. Sarbjit Kaur, Principal and faculty members Prof. Rachhpal and Dr. Pargat Singh Garcha. 66 students and 15 faculty members from the college were the part of this educational trip.

### IQAC MEETING MARCH 2020

This is for the information of all concerned that a meeting of IQAC will be held on March 24, 2020 through Zoom (Online)

The agenda points for the meeting are as follows:

- Welcome the new Principal Dr Pargat Singh Garcha
- Reconstitution of IQAC 2020
- Strategies to provide Covid Counselling to the faculty and students.
- Switching to Online Mode of Teaching Learning due to Covid Pandemic
- Submission of AQAR 2019-2020
- Progress work of Mentor Programme under Paramarsh Scheme.
- E-Content Development strategies.
- Preparation for 3<sup>rd</sup> Cycle of NAAC.
- Annual Stock Checking of different Departmental rooms and resource centres.

  
Dr Manu Chadha  
IQAC Coordinator



## PLAN OF ACTION OF MEETING IN MARCH 2020

The meeting was attended by the newly appointed Principal Dr Pargat Singh Garcha, Member, Managing Committee Dr. S S Thind, Secretary Managing Committee (Prof, Dept. of Food Science & Nutrition, PAU, Ludhiana) Administrative Officer Dr. H S Brar (Former Principal, GHG Khalsa College of Education, Gurusar Sadhar) Members of the Alumni, Mr. Jaskaranjeet Singh (Maths teacher in Govt School), Mr. Gurbeer Singh (Maths teacher in Govt School) Community Representative S.Charanjit Singh Gill (Panchayat Member, Local Community), Faculty members on March 24, 2020 to discuss the following agenda:

- Welcome the new Principal Dr Pargat Singh Garcha
- Reconstitution of IQAC 2020
- Strategies to provide Covid Counselling to the faculty and students.
- Switching to Online Mode of Teaching Learning due to Covid Pandemic
- Submission of AQAR 2019-2020
- Progress work of Mentor Programme under Paramarsh Scheme.
- E-Content Development strategies.
- Preparation for 3<sup>rd</sup> Cycle of NAAC
- Annual Stock Checking of different Departmental rooms and resource centres.

### ACTIONS TAKEN :

- Principal Dr Pargat welcomed the members of the IQAC. On the onset, the IQAC members congratulated Dr Pargat for being appointed as Principal of the college and wished him luck for his future endeavours.
- IQAC 2020 was reconstituted with Dr Pargat Singh Garcha as Chairperson of the IQAC and Dr Sarbjit Kaur as one of the members (Faculty).
- Since the Government announced complete Lockdown due to Covid -19 a Counselling Cell was established in the college which was actively organizing awareness drives to motivate and caution the students and their families of this Corona Scare. Videos and one to one talks with students and their families were a regular feature of this Counselling Cell. A Special Committee comprising of faculty members and students from BEd & MEd Classes will be constituted in this regard.
- Due to pandemic the teaching mode shifted from Blended mode to purely online mode through Zoom Platform and Pdf notes through Whatsapp. Due to pandemic the faculty undertook to virtual mode of teaching so as to make best use of the time and energy resources. Faculty was given enough facilities and opportunities to develop their IT skills and switch to online teaching learning confidently. The adopted mode of teaching & evaluation included Google Quiz, Google

Classroom. It was decided to plan E-content development strategies and a committee in this regard was constituted.

The committee was to plan the equipments required and purchase accordingly.

The IQAC coordinator presented the highlights of 2019-2020. It was decided to expedite the process of Data collection from the various departments and centres of the college for consolidation of AQAR 2019-2020 and the online submission of the final report of AQAR to NAAC.

- The Principal put on record the timeline for Assessment & Accreditation by NAAC and thereby it was decided that the institution needs to prepare for 3<sup>rd</sup> cycle. Suggestions regarding planning and effective proceeding of different criteria were worked upon.
- The College plans to acquaint and facilitate the academicians with Key aspects and thrust areas of National Education Policy 2020.
- Irrespective of Covid Pandemic the college faculty planned strategies to follow the annual feature of Annual Stock checking and taking note of demands of the new session. It was decided to prepare a schedule for Issuance and Return of Library Books following Covid norms after the situation relaxes a little.

To analyse the progress of Mentoring Process under Paramarsh Scheme, The mentor and mentee institutions had continuous interactions regarding NAAC Accreditation Process.

- One of the Mentee institutions i.e. Arya College, Ludhiana during the last quarter in the preparation of self-study report and the doubts in the process were regularly clarified. After the initial draft of self-study report was nearly completed, a visit to mentee institution was scheduled. The mentor and the mentee institution geared up the preparation for the submission of Institutional Information for Quality Assessment (IIQA) and SSR. The soft copy of SSR along with the related documents was uploaded on the NAAC portal and a pdf format was uploaded on the institutional website.
- **Sant Baba Bhag Singh Memorial Girls College, Sukhanand Moga**-The standing committee visited the mentor college on Jan 26, 2020 for surveying the college campus and infrastructure and for conducting a workshop on Revised Accreditation Framework - Issues and Challenges.
- **Guru Gobind Singh Khalsa College for Women, Kamalpura**-On January 23 and 24, 2020 the entire team of standing committee visited the mentor college for surveying the college campus and infrastructure and for conducting a workshop on Revised Accreditation Framework - Issues and Challenges. After a brief discussion about the groundwork preparations with the steering committee,



the standing committee was escorted by the steering committee for a campus visit. The steering committee members tried to assess the working climate of the institution, the infrastructure, the teaching learning environment etc. Some best practices of the institution were noted down.



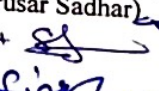
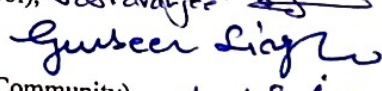
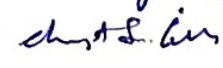
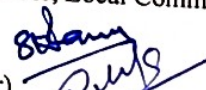
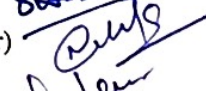
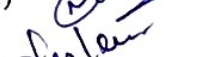
- **Shanti Tara Girls College, Ahmedgarh, Sangrur-** On January 20, 2020 the entire team of standing committee headed by Dr. Sarbjit Kaur (Offg. Principal) and Dr. HS Brar, Accreditation Ambassador visited the mentee institution

#### **SUGGESTIONS BY THE IQAC MEMBERS:**

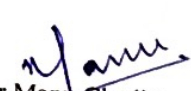
- Prof S.S Thind suggested that the college needs to think of alternatives to conduct house exams, upload Pdfs and videos.
- Dr Pargat Singh Garcha suggested that teachers need to update their records on ERP.
- Dr HS Brar suggested that faculty members should make efforts in E-content development and updation of Recordings on YOUTUBE channel.
- The IQAC coordinator quoted that Students and teachers have been facing a tough time during Covid and as such Faculty and Student exchange needs to be organized.

The meeting ended with a sense of appreciation and a positive nod. The unfulfilled projects were taken into consideration and ensured that it shall be discussed in the next management meeting with the President S. Manjit Singh Gill. Principal and IQAC coordinator ensured its members that the suggestions will be conveyed to the faculty members and will be fulfilled by them at the earliest.

#### **Signature of Members:**

- Dr. S S Thind, Secretary Managing Committee (Prof, Dept. of Food Science & Nutrition, PAU, Ludhiana) 
- Dr. H S Brar (Former Principal, GHG Khalsa College of Education, Gurusar Sadhar) 
- Mr. Jaskaranjeet Singh (Maths teacher in Govt School), Jaskaranjeet 
- Mr. Gurbeer Singh (Maths teacher in Govt School) 
- S. Charanjit Singh Gill (Panchayat Member, Local Community), 
- Dr Sarbjit Kaur (Associate Professor) 
- Dr Rachhpal Singh (Assistant Professor) 
- Dr Jasleen Kaur (Assistant Professor) 

  
Dr Pargat Singh Garcha  
Principal

  
Dr Manu Chadha  
IQAC Coordinator